

MINUTES OF MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District was held on **Wednesday, March 18, 2015 at 3:55 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Board Supervisor, Chairman
John Kirkbride	Board Supervisor, Vice Chairman
Butch Johnston	Board Supervisor, Assistant Secretary
Dick Bonito	Board Supervisor, Assistant Secretary
Louis Sanchez	Board Supervisor, Assistant Secretary

Also present were:

Molly Syvret	District Manager, Rizzetta & Company, Inc.
Lindsay Whelan	District Counsel, Hopping Green & Sams, P.A. (via speaker phone)
Wes Kayne	District Engineer, Barraco & Associates, Inc.
Doug Tarn	Barraco & Associates, Inc.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Maggiano called the meeting to order and conducted roll call. She stated for the record that she administered the Oath of Office to Mr. Sanchez prior to the onset of the meeting. Ms. Whelan provided an overview of public records, sunshine, and ethics laws. Mr. Sanchez elected to receive supervisor compensation.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Maggiano stated for the record that no members of the public were present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Audit
Committee Meeting held on November
19, 2014**

Ms. Maggiano presented the minutes of the Audit Committee Meeting held on November 19, 2014. She asked if there were any questions related to the minutes. There were none.

On a Motion by Mr. Kirkbride, seconded by Mr. Sherman, with all in favor, the Board accepted the Minutes of the Audit Committee Meeting held on November 19, 2014, for the Catalina at Winkler Preserve Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
November 19, 2014**

Ms. Maggiano presented the minutes of the Board of Supervisors' Meeting held on November 19, 2014. She asked if there were any revisions to the minutes. There were none.

On a Motion by Mr. Johnston, seconded by Mr. Bonito, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on November 19, 2014, for the Catalina at Winkler Preserve Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for the
Months of November and December 2014
and January and February 2015**

Ms. Maggiano presented the operations and maintenance expenditures for the period of November 1-30, 2014 which total \$5,238.56, the period of December 1-31, 2014 which total \$7,282.91, the period of January 1-31, 2015 which totaled \$8,750.94, and the period of February 1-28, 2015 which total \$10,352.25. She asked if there were any questions. Discussion ensued regarding notice from LakeMasters prior to their visits for treatment of the lakes.

On a Motion by Mr. Sherman, seconded by Mr. Johnston, with all in favor, the Board approved the Operations and Maintenance Expenditures for the Months of November and December 2014 and January and February 2015, for the Catalina at Winkler Preserve Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Audit Committee
Recommendations**

Ms. Maggiano advised that prior to the onset of this meeting, the Audit Committee held a meeting to evaluate and rank the proposals received in response to the RFP for Auditing Services. She advised that the Committee recommends the Board enter into a contract/engagement letter with Grau & Associates as the highest ranked firm.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board accepted the recommendation of the Audit Committee to enter into a contract with Grau & Associates as the highest ranked responding firm, for the Catalina at Winkler Preserve Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Website Contract

Ms. Maggiano provided an overview of the Brochure and Contract provided by Rizzetta Technology Services for website development and maintenance as required by Senate Bill 1632; which requires special districts to maintain an official web site effective October 1, 2015. Discussion ensued.

On a Motion by Mr. Kirkbride, seconded by Mr. Sherman, with all in favor, the Board approved the Contract with Rizzetta Technology Services, in substantial form, for a new website with ongoing monthly hosting and establishment of email accounts for the Board members, along with ongoing email services, for the Catalina at Winkler Preserve Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Proposals for Lake
Bank Remediation**

Ms. Maggiano advised she received proposals from Copeland Southern Enterprises, Inc. and Crocker Land Development, LLC for remediation of lake banks 1 and 3. She further advised the line item budget is \$60,000 for lake bank remediation in the current year.

Mr. Tarn provided an overview of the proposals and entertained questions from the Board. Discussion ensued.

On a Motion by Mr. Sherman, seconded by Mr. Kirkbride, with all in favor, the Board approved a contract with Crocker Land Development, LLC for lake bank restoration in the amount of \$64,200, subject to being able to start work no later than April 15, 2015, and further authorizing District Staff to negotiate access and staging with the Homeowners Association and/or individual property owners, for the Catalina at Winkler Preserve Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Contract Renewals with
Vertex Water Features for Fountain and
Aerator Maintenance**

Ms. Maggiano provided an overview of the renewal quotes received from Vertex Water Features; advising that Vertex is proposing an increase of \$3.00 to the Quarterly Fountain Maintenance portion and an increase of \$11.00 to the Quarterly Aeration Maintenance.

Ms. Whelan provided an overview of the contract she drafted which would incorporate the increases into one contract for both services.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board approved the contract for Aerator and Fountain Maintenance with Vertex Water Features, including the increase proposed by Vertex Water Features, for the Catalina at Winkler Preserve Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Whelan advised she had no report.
- B. District Engineer
Mr. Kayne advised he has completed the year 3 NPDES Annual Report, and anticipates submitting it by the end of the week.
- C. District Manager
Ms. Maggiano announced that the next meeting of the Board of Supervisors is scheduled for Wednesday, May 6, 2015 at 3:30pm, at which time the proposed budget for Fiscal Year 2015/2016 will be presented.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests and Comments

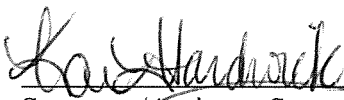
Ms. Maggiano opened the floor for Supervisor requests and comments. There were none.

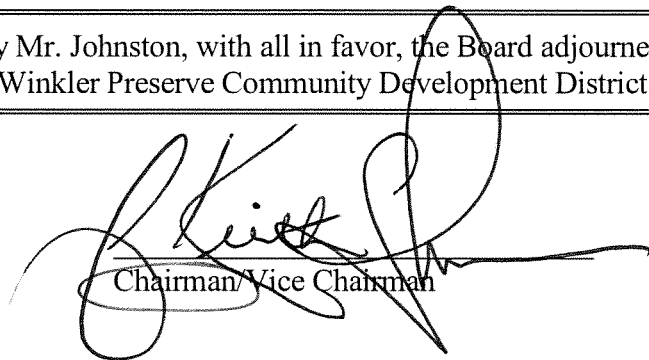
TWELFTH ORDER OF BUSINESS

Adjournment

Ms. Maggiano stated there are no other agenda items to come before the Board. She asked for a motion to adjourn the meeting.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board adjourned the meeting at 5:17 p.m. for the Catalina at Winkler Preserve Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman